

Studio San Giuseppe Art Gallery
 Mount St. Joseph University
 5701 Delhi Road
 Cincinnati, Ohio 45233
 513-244-4314

Exhibition:
 Exhibit Dates:

Parallel Visions X
November 2 – December 5, 2014

Loan Agreement #

Loan Form/Agreement: Please fill in the appropriate information requested below with your name (the way you would like to have it appear in print), address, etc., and then fill in the requested information for each artwork submitted for exhibition. It is very important for you to be complete and accurate. We will use this information as our loan agreement for insurance purposes and for exhibition labels. Also, **please fill out the corresponding Entry Tag and attach it to the artwork.**

Artist/Lender: _____
 School: _____ Art Grades Taught: _____
 School Address: _____
 City: _____ State _____ Zip _____
 Telephone: (School) _____ (Cell/Home) _____
 Email Addresses: _____

- 1) SSG will maintain wall-to-wall, ordinary risk coverage (see description in Loan Conditions).
- 2) Are all, or some of loaned artworks for sale? Yes _____ No _____.
- 3) If loaned objects are for sale, it is understood that the Studio San Giuseppe Art Gallery will retain a 25% commission on artwork(s) that are sold during the exhibition. Prices indicated should reflect the 25% commission. An insurance value for NFS should not reflect any commission.

Entry #1
 Title _____
 Medium _____
 Dimensions _____ L _____ W _____ H
 Price _____
 Ins. Value if NFS _____

Entry #2
 Title _____
 Medium _____
 Dimensions _____ L _____ W _____ H
 Price _____
 Ins. Value if NFS _____

The undersigned acknowledges and agrees that the above-described art work(s) have been loaned for the purpose of exhibition pursuant to the terms governing loans stated on the previous page.

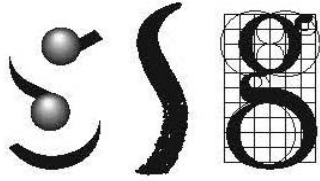
 Date _____
 Artist/Lender Signature

 Date _____
 SSG Gallery Director Signature

-----cut here & attach to artwork(s)-----

Entry Tag #1 (attach to art work)
 Name _____
 Title _____
 Medium _____
 Price _____
 Ins. Value if NFS _____

Entry Tag #2 (attach to art work)
 Name _____
 Title _____
 Medium _____
 Price _____
 Ins. Value if NFS _____



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CONDITIONS GOVERNING LOANS

CARE: The Studio San Giuseppe Art Gallery will exercise the same care and respect to loans as it does in safeguarding its own property of the same or similar nature. It is understood that all art work is subject to inherent, gradual deterioration for which neither party is responsible. Any evidence of change will be reported immediately, and no alteration or repair will be undertaken without mutual agreement.

INSURANCE: Unless the Lender specifically elects to maintain his/her own insurance coverage, all objects on loan will be insured against all ordinary risks, under the Insurance Policy held by the College. If the works are to be insured by the Lender, a Certificate of Insurance naming the College of Mount St. Joseph as an "additional insured" and "waiving rights of subrogation" must be provided to the Gallery prior to the loan.

The SSG Art Gallery will insure this loan under its coverage for the amount indicated on the face of this loan agreement against all risks of physical loss or damage from any external cause while on location during the period of this loan. Note: the insurance value equals the price (indicated on the Loan Form and on the Gallery label) less the Gallery's 25% commission. Any and all insurance claims are subject to validation through the documentation of previous sales of similar or comparable art works by the named artist. SSG's liability shall be limited to the costs of replacement and shall become the property of SSG or its insurer should any art work be paid for by an insurance claim.

A Certificate of Insurance will be sent by SSG to the Artist/Lender upon his/her written request.

TRANSPORTATION: All art work loaned must be able to withstand ordinary packing and transportation. Art work will be returned in the same or comparable manner as received. The Artist/Lender is responsible for shipping and insurance expenses incurred in transportation unless otherwise agreed upon.

PERIOD OF LOAN: Objects loaned to SSG for exhibition purposes shall remain in the possession and on the premises of the Gallery throughout the exhibition and for a reasonable period immediately prior to and immediately following the exhibition.

Loans may be withdrawn from an exhibition at any time at the discretion of the SSG Gallery Director.

If no special arrangements have been made for the pick up or return of a loan, the loan will be placed in storage at the Lender's risk and expense.

PHOTOGRAPHS: Unless SSG is notified in writing to the contrary, it is understood that all loans may be photographed and reproduced for educational, catalogue, or general publicity purposes relating to the exhibition.

OTHER: Modifications of the terms of this agreement may be undertaken with the written agreement of both parties.